



TAMIL NADU PUBLIC SERVICE COMMISSION

NOTIFICATION NO: 22/2016

DATED: 25.11.2016

Applications are invited only through online mode upto 24.12.2016 from **applicants professing Hindu Religion only** for direct recruitment against the vacancies (2014 - 2015, 2015 - 16 and 2016 - 17) for the post of **Executive Officer, Grade-IV** included in **Group-VIII Services** :-
Only persons professing the Hindu Religion as required by Section 10 of the Tamil Nadu Hindu Religious and Charitable Endowments Act- 1959 (Tamil Nadu Act 22 of 1959) are eligible to apply.

It is mandatory for the applicants to register their basic particulars through one time online registration system on payment of Rs.50/- towards registration fee and then should apply online for this recruitment.

Name of the Post and Post Code	Name of the Service and Code No.	No. of vacancies	Scale of pay
EXECUTIVE OFFICER, GRADE-IV (Post Code: 1655)	Tamil Nadu Hindu Religious and Charitable Endowments Subordinate Service (Code No. 009)	49	Rs.5200 - 20,200 + Rs.2400/- Grade Pay (PM)(PB1)

2. DISTRIBUTION OF VACANCIES:-

POST	GTG	GTG-PSTM	GTEX	GTW	GTW-PSTM	BCG	BCG-PSTM	BCEX-PSTM	BCW	BCW-PSTM	BC W- Deaf	MBC/DCG	MBC/DCG-PSTM	MBC/DCW	MBC/DC-DW	SCAG	SCG	SCG-PSTM	SCEX	SCW	SCW-PSTM	STG	Total
EXECUTIVE OFFICER, GRADE-IV (Post Code: 1655)	7	3	1	3	1	7	2	1	2	1	1	6	1	2	1	1	4	1	1	1	1	1	49

** Abbreviation: GT – General Turn, BC- Backward Class, MBC/DC - Most Backward Class / Denotified Community, SC(A) - Scheduled Caste (Arunthathiyars), SC – Scheduled Caste, ST – Scheduled Tribe, G – General, W- Women, DW- Destitute Widow, EX- Ex-Servicemen, PSTM – Persons Studied in Tamil Medium.

3. FEES:-

a)	<p><u>Registration fee</u></p> <p>For one time Registration Note: Applicants who have already registered in one time Registration system paying Rs.50/- are exempted from paying the registration fee for this recruitment.</p>	Rs.50/-
b)	<p><u>Examination fee</u></p> <p>The examination fee should be paid at the time of submitting the online application for this recruitment if they are not eligible for the concession noted below</p>	Rs.100/-

EXAMINATION FEE CONCESSION:-

Category	Concession	Condition
(i) Scheduled Castes / Scheduled Caste (Arunthathiyars) and Scheduled Tribes	Full Exemption	--
(ii) Differently Abled Persons and Destitute Widows of all castes	Full Exemption	(i) For Differently abled persons, the disability should be not less than 40%. (ii) For DWs, the DW certificate should have been obtained from the RDO / Sub Collector.
(iii) Most Backward Class / Denotified Communities and Backward Classes (Other than Muslim)	Those who have not availed three free chances so far in any of the previous recruitment may avail exemption from payment of examination fee.	(i) For degree holders only. (ii) Should not have availed three free chances in any of the previous recruitment.
(iv) Ex-Servicemen	Those who have not availed two free chances so far in any of the previous recruitment may avail exemption from payment of examination fee.	(i) Should not have availed two free chances in any of the previous recruitment. (ii) Fee concession will not apply to those who have already been recruited to any class or service or category.

- i) The three / two free chances referred to above are not for **EACH POST** but for **ANY THREE / TWO APPLICATION ONLY**. The claim for exemption from payment of examination fee made in any application which is rejected / admitted or withdrawn will be counted as a free chance availed.
- ii) Failure to pay the prescribed fee in time or the fee concession claimed in the application exceeds the admissible limits announced above, the application will be rejected.

(For further details regarding Fee Concession, refer "Instructions to Applicants")

4. IMPORTANT DATES:-

A	Date of Notification	25.11.2016	-
B	Last date for submission of applications	24.12.2016	-
C	Last date for payment of Fee through Bank	27.12.2016	-
D	Date of Written Examination	Paper - I	10:00 A.M. to 1:00 P.M.
		Paper - II	2:30 P.M. to 5:30 P.M.

5. QUALIFICATIONS: -**(A) AGE LIMITS (as on 01.07.2016)**

Sl. No.	Category of Applicants	Minimum Age (should have completed)	Maximum Age (should not have completed)
1	Scheduled Caste / Scheduled Caste (Arunthathiyars), Scheduled Tribes and Destitute Widows of all castes	25 Years	* 40 years
2	Most Backward Classes / Denotified Communities, and Backward Classes(Other than Muslim)		* 37 years
3	"Others" [i.e Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BCs (Other than Muslim) and Destitute Widows of all castes)		35 years

AGE CONCESSION:-**(i) For Differently Abled Persons:**

Differently Abled Persons are eligible for age concession upto 10 years over and above the maximum age limit prescribed above.

(ii) For Ex-servicemen:

- (a) No maximum age limit for the applicants who belong to SC, SC(A), ST, MBC/DC and BC (Other than Muslim).
- (b) The maximum age limit is 48 years for "others" (i.e) applicants not belonging to any of the above said categories.
- (c) The above mentioned age concession will not apply to Ex-Servicemen applicants those who have already been recruited to any class or service or category.

Note:

- * i. No maximum age limit for applicants belonging to SCs / SC (A)s ,STs, MBCs/DCs, BCs (Other than Muslim) and Destitute Widows of all castes who possess a General Educational Qualification which is higher than the Minimum General Educational Qualification (i.e. who have passed P.U.C / H.S.C / Diploma /Degree).
- ii. Applicants not belonging to SCs/ SC (Arunthathiyars), STs, MBC/DCs, BCs (Other than Muslim) i.e. "Others" who have put in five years of service in the State / Central Government are not eligible to apply even though they are within the age limit.
- iii. Paragraph 5 of the "Instructions to Applicants" will apply to this recruitment only for maximum age limit. The age concession announced in Paragraph 14 of the "Instructions to Applicants" will apply for the maximum age limit.

B) a) EDUCATIONAL QUALIFICATION:- (as on 25.11.2016)

Applicants should possess the following or its equivalent qualification:-

Minimum General Educational Qualification;

OR

The title of "Tamil Pulavar" recognized by the University Grants Commission.

Provided that, other things being equal, preference shall be given to employees of Religious Institutions (other than Government Servants) who have put in not less than 5 years of Service.

Explanation:

Minimum General Educational Qualification means:

(i) A pass in the SSLC Examination with eligibility for admission to College courses of studies in the Universities in this State. (11 years course of study)

OR

(ii) A pass in the SSLC Examination of this State. (10 years course of study)

Note:-

- (i) The higher qualification claimed to have possessed over and above the prescribed for this post should have been obtained by passing the required qualification in the order of studies 10th + HSC or its equivalent +U.G. degree.
- (ii) Applicants claiming equivalence of qualification to the prescribed qualification should upload and submit evidence for equivalence of qualification in the form of G.O. issued prior to the date of this notification when called for. The G.Os issued regarding equivalence of qualification after the date of this notification will not be accepted.

(Refer para 10 of the 'Instructions to Applicants')

(b) Knowledge of Tamil:-

Applicants should possess adequate knowledge of Tamil on the date of this Notification
(Further details are at para 11 of the 'Instructions to Applicants')

(C) Certificate of Physical Fitness:

Applicants selected for appointment to this post will be required to produce a certificate of physical fitness in the form prescribed below before his appointment:-

Name of the Post	Standard of Vision Prescribed	Form of Certificate of Physical Fitness
Executive Officer, Grade-IV	Standard-III	Executive Posts

Applicants with defective vision should produce eye fitness certificate from a qualified eye specialist.

6. GENERAL INFORMATION:-

- A. The rule of reservation of appointments is applicable to this post within the communities professing 'HINDU RELIGION' only. The distribution of vacancies will be as per rule in force.
- B. In G.O.Ms.No.145, Personnel and Administrative Reforms(S) Department, dated 30.09.2010 and G.O.Ms.No.40, Personnel and Administrative Reforms(S) Department, dated 30.04.2014 the Government have issued Orders to fill up 20% of all vacancies in direct recruitment on preferential basis to persons who studied the prescribed qualification in Tamil Medium. The 20% reservation of vacancies on preferential allotment to **Persons Studied in Tamil Medium (PSTM)** will apply for this recruitment and will be applicable to the applicants who have acquired the prescribed qualification in Tamil Medium. (Applicants claiming PSTM preference must produce certificate issued by Head of the Institution as proof as per the specimen contained in the "Instructions to Applicants" for having studied the prescribed qualification in Tamil Medium. Having written the examination in Tamil language alone will not qualify for claiming this preference). If the applicants with PSTM certificate are not available for selection for appointment against reserved turn such turn shall be filled up by other eligible applicants but belonging to the respective communal category. The PSTM certificate, in prescribed format / proforma available in the Commission's website at 'www.tnpsc.gov.in' shall be obtained from the Head of the Institution and shall be produced / uploaded when called for. (For further details refer 'Instructions to Applicants').
- C. The number of vacancies advertised in this post is only approximate and is liable to modification with reference to vacancy position at any time including reduction before finalization of selection.
- D. The selection for appointment to the above said post is purely provisional subject to final Orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.
- E. Reservation of appointment to Destitute Widows and Ex-Servicemen will apply to this recruitment.
- F. Among the three categories of Differently Abled persons, Deaf and Orthopaedically Challenged persons alone are eligible for the 3% reservation of vacancies intended for DA persons, for this post. The Differently Abled persons should upload a copy of certificate of physical fitness (refer para 14(b) of 'Instructions to Applicants') specifying the nature of physical handicap and the degree of disability based on the norms laid down, from the Medical Board to the effect that his/her handicap will not render him/her incapable of efficiently discharging the duties attached to the post to which he/she has been selected when called for by the Tamil Nadu Public Service Commission.
- G. If no qualified and suitable women applicants are available for selection against the vacancies reserved for them, those vacancies will be filled by male applicants belonging to the respective communal categories.
- H. Even after filling up of the vacancies reserved for SC Arunthathiyars on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified applicants, it shall be filled up by Scheduled Castes other than Arunthathiyars.
- I. If no qualified and suitable Ex-Servicemen applicants belonging to a particular category are available for selection against the vacancies reserved for them, those vacancies shall be filled by other than the Ex-Servicemen applicant belonging to the respective Communal category.

- J. Evidence for claims made in the online application should be uploaded / submitted in time when called for the documents. Any subsequent claim made thereafter on submission of online application will not be entertained.
- K. Correct and True information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceedings initiated / pending or finalized, participation in agitation or any Political Organization, candidature in election for Parliament/State Legislature/Local Bodies etc., if any, should also be furnished to the Commission at the time of application i.e., the details thereof, originals of the Judgement, order / or G.O dropping further action in Departmental proceedings or any document that may prove the suitability of such applicants for a Government appointment in such cases must be produced at the stage / time of Certificate Verification without fail.
- L. **Incomplete applications and applications containing wrong claims or incorrect particulars relating to category of reservation / other basic qualification / eligibility wise / age / communal categories / educational qualification / physical qualification and other basic eligibility criteria will be liable for rejection.**
- M. **Tamil Nadu Public Service Commission will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application forms.**
- N. Applicants selected for appointment to this post should be prepared to serve compulsorily in Hill Stations in Tamil Nadu. If they refuse or resort to dilatory tactics to serve in Hill Stations they will lose their appointments. The applicants should furnish a declaration in the format given below at the time of certificate verification.

“If selected I assure that I will not refuse or delay to serve in Hill Stations. I am aware that I will lose my appointment if I refuse or delay to serve in Hill Stations”.

7. SCHEME OF WRITTEN EXAMINATION (OBJECTIVE TYPE) (OMR METHOD) AND ORAL TEST (S.S.L.C STANDARD):-

Subject	Duration of Examination	Maximum Marks	Minimum Qualifying Marks for Selection	
			SC, SCA, MBC/DC, BC and ST	Others
Paper-I General Studies (75 items) + Aptitude and Mental Ability Test (25 items) (SSLC Std.) + General Tamil / General English (100 items) (SSLC Std.)	3 Hours	150 + 150 } 300	204	272
Paper-II 1. இந்துமதம் (S.S.L.C Std.) (Code No.182) 2. சைவமும் வைணவமும் (Code No.183) (200 items) (S.S.L.C Std.)	3 Hours	300		
Interview and Records		80		
TOTAL		680		

Note :

1.
 - i. Applicants are given the option to choose either General Tamil or General English for answering the language part in Paper-I.
 - ii. The questions on General Studies will be set both in English and Tamil and the questions on General Tamil/ General English will be set in the respective languages.
 - iii. The questions on Hindu Religion and Saivism and Vaishnavism in respect of paper-II (i.e. 1.இந்துமதம் 2. சைவமும் வைணவமும்) will be set in Tamil only.
2. Refer para 22 of "Instructions to Applicants" in regard to instructions to be followed while appearing for competitive examinations conducted by the Commission
3. The Syllabi for the Written Examination are available in Annexure- I of the Notification.

8. PROCEDURE OF SELECTION:-

Selection will be made in two successive stages i.e., (i) Written Examination and (ii) Oral Test in the form of an interview. Final selection will be made on the basis of the total marks obtained by the applicants at the Written Examination and Oral Test taken together subject to the rule of reservation of appointments through Counselling. Appearance in both the papers of the Written Examination and Oral Test is compulsory. An applicant who has not appeared in any one of the papers in Written Examination or the Oral Test will not be considered for selection, even if he secures qualifying marks in the Written Examination or Oral Test.

(For further details refer 'Instructions to Applicants').

9. CENTRES FOR EXAMINATION:-

The Written Examination will be held at the following centres:

Name of Centre	Name of Centre	Name of Centre
Ariyalur	Madurai	Thiruvallur
Chennai	Nagapattinam	Thiruvannamalai
Chidambaram	Nagercoil	Thiruvarur
Coimbatore	Namakkal	Thoothukudi
Dharmapuri	Perambalur	Tiruchirapalli
Dindigul	Pudukkottai	Tirunelveli
Erode	Ramanathapuram	Tiruppur
Kancheepuram	Salem	Vellore
Karaikudi	Thanjavur	Villupuram
Karur	The Nilgiris (Udhagamandalam)	Virudhunagar
Krishnagiri	Theni	

Note:

- (i) Applicants should choose any one of the above centres for writing the examination.
- (ii) Request for change of centre will not be considered. (For further details refer 'Instruction to Applicants')
- (iii) The Commission reserves the right to increase / decrease the number of Examination Centre and to re-allot the applicants.
- (iv) Applicants will be required to appear for the Written Examination / Certificate Verification / Oral Test at their own expenses.

10. MODE OF PAYMENT OF EXAMINATION FEE:-

- Examination fee Rs.100/- (Rupees One Hundred only) is payable by online through Net Banking / Credit Card / Debit Card or it can be paid at State Bank of India / at Indian Bank within 2 days on submission of application.
- Applicants have to register their basic particulars through One -Time Registration which is mandatory on payment of Rs.50/- towards registration fee. The registration shall be valid for a period of five years from the date of One-Time Registration.
- Applicants have also to pay the service charges applicable to the **State Bank of India / Indian Bank**.
- Applicants can avail exemption from paying examination fees as per eligibility criteria.
- **Offline mode of payment in the form of Demand Draft / Postal Order etc., will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.**
- Those who have registered in the **One -Time Registration** system, and paid the registration fee of Rs.50/- and received the registration ID **need not pay** the Registration fee, Rs.50/-again and it is enough to pay the examination fee alone.
- Applicants who have made One-Time Registration must apply for this notified post. One – Time Registration is only to avail exemption for Registration fee for a period of 5 years from the date of registration.

(For further details regarding the Examination fee concessions refer para 12 of the 'Instructions to Applicants').

11. SECURITY:

In regard to the security to be furnished by the Executive Officer, Grade –IV the rules framed under Section 116(2) (xvi) of the Tamil Nadu Hindu Religious and Charitable Endowments Act, 1959 (Tamil Nadu Act 22 of 1959) shall apply.

12. NO OBJECTION CERTIFICATE AND INFORMATION TO THE EMPLOYER:

For details refer para 15 (g) of Commission's 'Instructions to Applicants'. Any violation of this instruction will be liable for / end in rejection of application and forfeit his/her candidature. (Para 15(g) of the 'Instructions to Applicants' shall be read as NOC and information to the employer)

13. CONCESSIONS:-

- i. Concessions in the matter of age and/or fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs(Other than Muslims), Destitute Widows, Differently Abled Persons, Ex-servicemen, other categories of persons etc., are given in para 12 to 14 of the 'Instructions to Applicants'.
- ii. Persons claiming concessions referred to above has to produce evidence for such claim when called for, otherwise his/her application will be liable for rejection.

Note:

In all cases, an Ex-serviceman once recruited to a post in any class or service or category, **cannot claim the concession** of being called an Ex-serviceman for his further recruitment.

14. HOW TO APPLY:-

Refer 'Instructions to Applicants' in Commission's website at www.tnpsc.gov.in/ www.tnpscexams.net/ [www.tnpscexams.in\)](http://www.tnpscexams.in/)

All the particulars mentioned in the online application including name of the applicant, post applied for, educational qualifications, communal category, date of birth, address, application and examination fee details, email ID, centre of examination etc. will be considered as final. However, applicants can modify certain fields till the last date specified for applying online. Certain fields are fixed and cannot be edited even before the closing date. Applicants are hence requested to fill in the online application form with utmost care as no correspondence regarding change of details will be entertained after last date for applying.

15. OTHER IMPORTANT INSTRUCTIONS:-

- a. **Applicants should ensure their eligibility for examination:** The Applicants applying for the examination should go through all instructions carefully and ensure that they fulfil all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying of the eligibility conditions.** Mere issue of memo of admission to the applicant will not imply that his/her candidature has been fully cleared by the Commission.
- b. The Hall Tickets for eligible applicants will be made available in the Commission's Website **www.tnpsc.gov.in** or www.tnpscexams.net or www.tnpscexams.in for downloading by applicants. No Hall Tickets will be sent by post. So the applicants should watch TNPSC website before the scheduled date of examination. The applicants must comply with each and every instruction given in the Hall Ticket.
- c. **Grievance Redressal Cell for guidance of applicants:-** In case of any guidance/ information / clarification of their applications, candidature, etc., applicants can contact Tamil Nadu Public Service Commission's Office in person or over Telephone No.044-25332833 / 25332855 or the Commission's Office Toll-Free No. 1800 425 1002 on all working days between 10.00 a.m. and 05.45 p.m.
- d. **Mobile Phones and other Articles Banned:**
 - i. Applicants are not allowed to bring Cellular Phone, Watches and Ring with Inbuilt Memory Notes etc., or any other Electronic device and Non Electronic devices such as P&G Design Data Book, Books, Notes, Hand Bags to the examination hall / room on the date of examination.

- ii. If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot. (For further details refer Instructions to Applicants).
 - iii. Do not bring into the Examination Hall any article such as books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., except the permitted writing material (i.e. pen).No colour pen or Pencil must be used.
 - iv. Applicants are advised in their own interest not to bring any of the banned items including Mobile Phones to the venue of the examination, as arrangements for safekeeping cannot be assured.
- e.** Applicants are not required to submit along with their application any certificates in support of their claims regarding age, educational qualifications, physical qualification, community certificates and certificates regarding their physical disability etc., which should be submitted when called for by the Tamil Nadu Public Service Commission. The applicants applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main Written Examination and Oral Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after Preliminary Examination, Main Written Examination, Certificate Verification and Oral Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the recruitment will be liable for rejection / cancellation by the Commission. (For further details refer 'Instructions to Applicants').
- f.** If any of their claims is found to be incorrect, it will lead to rejection / debarment.
- g. Unfair means strictly prohibited:** No applicant shall copy from the papers of any other applicant or permit his papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description. (For further details refer 'Instructions to Applicants').
- h. Conduct in Examination Hall:** No applicants should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be severely viewed and penalised. (For further details refer 'Instructions to Applicants').
- i.** For violations of 'Instruction to Applicants' in any manner suitable penalty will be imposed as per the 'Instructions to applicants' or as deem fit by the Commission.

The Online Application can be submitted upto 24.12.2016 till 11.59 p.m., after which the link will be disabled

(For detailed information applicants may refer Commission's 'Instructions to Applicants' at the Commission's website www.tnpsc.gov.in)

Secretary

Annexure - I

Group VIII Services

EXECUTIVE OFFICER GRADE – IV IN HR & CE DEPARTMENT

Main Examination General Studies – S.S.L.C standard

Topics for Objective type

UNIT – I - General science :

Physics - Nature of Universe - General Scientific laws - Inventions and discoveries - National scientific laboratories - Mechanics and properties of matter - Physical quantities, standards and units - Force, motion and energy - Magnetism, electricity and electronics - Heat, light and sound

Chemistry - Elements and Compounds - Acids, bases and salts - Fertilizers, pesticides, insecticides

Botany - Main Concepts of life science - Classification of living organism - Nutrition and dietetics - Respiration

Zoology - Blood and blood circulation - Reproductive system - Environment, ecology, health and hygiene - Human diseases, prevention and remedies - Animals, plants and human life

UNIT - II Current Events

History - Latest diary of events-national - National symbols - Profile of States - Eminent persons & places in news - Sports & games - Books & authors - Awards & honors' - India and its neighbors

Political Science - Problems in conduct of public elections - Political parties and political system in India - Public awareness & General administration - Welfare oriented govt. schemes, their utility - Geography - Geographical landmarks -

Economics - Current socio-economic problems -

Science - Latest inventions on science & technology -

UNIT – III - Geography - Earth and Universe - Solar system- Monsoon, rainfall, weather & climate-Water resources - rivers in India - Soil, minerals & natural resources - Forest & wildlife - Agricultural pattern - Transport & communication - Social geography – population-density and distribution - Natural calamities – Disaster Management.

UNIT -IV. History and culture of India and Tamil Nadu - Indus valley civilization - Guptas, Delhi Sultans, Mughals and Marathas - Age of Vijayanagaram and the bahmanis - South Indian history - Culture and Heritage of Tamil people - India since independence - Characteristics of Indian culture - Unity in diversity –race, colour, language, custom - India-as secular state - Growth of rationalist, Dravidian movement in TN - Political parties and populist schemes.

UNIT -V INDIAN POLITY - Constitution of India - Preamble to the constitution - Salient features of constitution - Union, state and territory - Citizenship-rights amend duties - Fundamental rights - Fundamental duties - Human rights charter - Union legislature – Parliament - State executive - State Legislature – assembly - Local government – panchayat raj – Tamil Nadu - Judiciary in

India – Rule of law/Due process of law – Elections - Official language and Schedule-VIII - Corruption in public life - Anti-corruption measures –CVC, lok-adalats, Ombudsman = Right to information - Empowerment of women - Consumer protection forms –

UNIT - VI. INDIAN ECONOMY - Nature of Indian economy - Need for economic planning - Five-year plan models-an assessment - Land reforms & agriculture - Application of science in agriculture - Industrial growth - Rural welfare oriented programmes - Social sector problems – population, education, health, employment, poverty - Economic trends in Tamil Nadu

UNIT - VII. INDIAN NATIONAL MOVEMENT - National renaissance - Emergence of national leaders - Gandhi, Nehru, Tagore - Different modes of agitations - Role of Tamil Nadu in freedom struggle Rajaji, VOC, Periyar, Bharathiar & others –

UNIT - VIII. APTITUDE & MENTAL ABILITY TESTS - Conversion of information to data - Collection, compilation and presentation of data - Tables, graphs, diagrams - Analytical interpretation of data - Simplification- Percentage -Highest Common Factor (HCF) - Lowest Common Multiple (LCM) - Ratio and Proportion - Simple interest - Compound interest – Area – Volume - Time and Work

Logical Reasoning – Puzzles - Visual Reasoning - Alpha numeric Reasoning - Number Series.

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பாடத்திட்டம் பொதுத் தமிழ் (கொள்குறிவகைத் தேர்விற்கு)

எஸ்.எஸ்.எல்.சி. தரம்

பகுதி - (அ)

இலக்கணம்

1. பொருத்துதல் - பொருத்தமான பொருளைத் தேர்வு செய்தல்; (ii) புகழ் பெற்ற நூல் நூலாசிரியர்
2. தொடரும் தொடர்பும் அறிதல் (i) இத்தொடரால் குறிக்கப்பெறும் சான்றோர் (ii) அடைமொழியால் குறிக்கப்பெறும் நூல்
3. பிரித்தெழுதுக
4. எதிர்ச்சொல்லை எடுத்தெழுதுதல்
5. பொருந்தாச் சொல்லைக் கண்டறிதல்
6. பிழை திருத்தம் (i) சந்திப்பிழையை நீக்குதல் (ii) ஒருமை பன்மை /பிழைகளை நீக்குதல் மரபுப் பிழைகள், வழுவச் சொற்களை நீக்குதல் / பிறமொழிச் சொற்களை நீக்குதல்
7. ஆங்கிலச் சொல்லுக்கு நேரான தமிழ்ச் சொல்லை அறிதல்
8. ஒலி வேறுபாடறிந்து சரியான பொருளையறிதல்
9. ஒரெழுத்து ஒருமொழி உரிய பொருளைக் கண்டறிதல்
10. வேர்ச்சொல்லைத் தேர்வு செய்தல்
11. வேர்ச்சொல்லைக் கொடுத்து / வினைமுற்று, வினையெச்சம், வினையாலணையும் பெயர், தொழிற் பெயரை / உருவாக்கல்
12. அகர வரிசைப்படி சொற்களைச் சீர் செய்தல்
13. சொற்களை ஒழுங்குபடுத்தி சொற்றொடராக்குதல்
14. பெயர்ச்சொல்லின் வகையறிதல்
15. இலக்கணக் குறிப்பறிதல்
16. விடைக்கேற்ற வினாவைத் தேர்ந்தெடுத்தல்
17. எவ்வகை வாக்கியம் எனக் கண்டெழுதுதல்
18. தன்வினை, பிறவினை, செய்வினை, செயப்பாட்டு வினை வாக்கியங்களைக் கண்டெழுதுதல்
19. உவமையால் விளக்கப்பெறும் பொருத்தமான பொருளைத் தேர்ந்தெழுதுதல்
20. எதுகை, மோனை, இயைபு இவற்றுள் ஏதேனும் ஒன்றைத் தேர்ந்தெழுதுதல்

பகுதி - (ஆ)

இலக்கியம்

1. திருக்குறள் தொடர்பான செய்திகள், மேற்கோள்கள் தொடரை நிரப்புதல் (பத்தொன்பது அதிகாரம் மட்டும்)

அன்பு-பண்பு-கல்வி-கேள்வி-அறிவு-அடக்கம், ஒழுக்கம், பொறை, நட்பு, வாய்மை, காலம், வலி, ஒப்புரவறிதல், செய்நன்றி, சான்றாண்மை, பெரியாரைத்துணைக்கோடல், பொருள்செயல்வகை, வினைத்திட்டம், இனியவை கூறல்.

2. அறநூல்கள் நாலடியார், நான்மணிக்கடிகை, பழமொழிநானூறு, முதுமொழிக்காஞ்சி, திரிகடுகம், இன்னா நாற்பது, இனியவை நாற்பது, சிறுபஞ்சமூலம், ஏலாதி, ஓளவையார் பாடல்கள் தொடர்பான செய்திகள், பதினெண்கீழ்க்கணக்கு நூல்களில் பிற செய்திகள்.
3. கம்பராமாயணம் - தொடர்பான செய்திகள் மேற்கோள்கள், பா வகை, சிறந்த தொடர்கள்.
4. புறநானூறு - அகநானூறு, நற்றிணை, குறுந்தொகை, ஐங்குறுநூறு, கலித்தொகை தொடர்பான செய்திகள், மேற்கோள்கள் அடிவரையறை, எட்டுத்தொகை, பத்துப்பாட்டு நூல்களில் உள்ள பிற செய்திகள்.
5. சிலப்பதிகாரம்-மணிமேகலை-தொடர்பான செய்திகள், மேற்கோள்கள், சிறந்த தொடர்கள் உட்பிரிவுகள் மற்றும் ஐம்பெரும்-ஐஞ்சிறுங் காப்பியங்கள் தொடர்பான செய்திகள்.
6. பெரியபுராணம் - நாலாயிர திவ்வியப்பிரபந்தம் - திருவிளையாடற் புராணம் - தேம்பாவணி - சீராப்புராணம் தொடர்பான செய்திகள்.
7. சிற்றிலக்கியங்கள்
திருக்குற்றாலக்குறவஞ்சி - கலிங்கத்துப்பரணி - முத்தொள்ளாயிரம், தமிழ்விடு தூது - நந்திக்கலம்பகம், விக்கிரமசோழன் உலா, முக்கூடற்பள்ளு, காவடிச்சிந்து, திருவேங்கடத்தந்தாதி, முத்துக்குமாரகவாமி பிள்ளைத் தமிழ், பெத்தலகேம் குறவஞ்சி, அழகர் கிள்ளைவிடுதூது, இராஜராஜன் சோழன் உலா தொடர்பான செய்திகள்.
8. மனோன்மணியம் - பாஞ்சாலி சபதம் - குயில் பாட்டு - இரட்டுற மொழிதல் (காளமேகப்புலவர் - அழகிய சொக்கநாதர் தொடர்பான செய்திகள்)
9. நாட்டுப்புறப்பாட்டு - சித்தர் பாடல்கள் தொடர்பான செய்திகள்.
10. சமய முன்னோடிகள் அப்பர், சம்பந்தர், சுந்தரர், மாணிக்கவாசகர், திருமூலர், குலசேகர ஆழ்வார், ஆண்டாள், சீத்தலைச் சாத்தனார், எச்.ஏ.கிருஷ்ண பிள்ளை, உற்றுப்புலவர் தொடர்பான செய்திகள், மேற்கோள்கள், சிறப்புப் பெயர்கள்.

பகுதி -இ-

தமிழ் அறிஞர்களும் தமிழ்த் தொண்டும்

1. பாரதியார், பாரதிதாசன், நாமக்கல் கவிஞர், கவிமணி தேசிக விநாயகம் பிள்ளை தொடர்பான செய்திகள், சிறந்த தொடர்கள், சிறப்புப் பெயர்கள்.
2. மரபுக்கவிதை - முடியரசன், வாணிதாசன், சுரதா, கண்ணதாசன், உடுமலைநாராயணகவி, பட்டுக்கோட்டை கல்யாணசுந்தரம், மருதகாசி தொடர்பான செய்திகள், அடைமொழிபெயர்கள்.
3. புதுக் கவிதை - ந.பிச்சமூர்த்தி, சி.சு.செல்லப்பா, தருமு சிவராமு, பசுவய்யா, இரா.மீனாட்சி, சி.மணி, சிற்பி, மு.மேத்தா, ஈரோடு தமிழன்பன், அப்துல்ரகுமான், கலாப்ரியா, கல்யாணஜி, ஞானக் கூத்தன், தேவதேவன், சாலை இளந்திரையன், சாலினி இளந்திரையன், ஆலந்தூர் மோகனரங்கன் - தொடர்பான செய்திகள், மேற்கோள்கள், சிறப்புத் தொடர்கள் மற்றும் எழுதிய நூல்கள்.
4. தமிழில் கடித இலக்கியம் - நாட்குறிப்பு. நேரு - காந்தி - மு.வ. - அண்ணா - ஆனந்தரங்கம் பிள்ளை நாட்குறிப்பு தொடர்பான செய்திகள்.
5. நாடகக்கலை - இசைக்கலை தொடர்பான செய்திகள்
6. தமிழில் சிறுகதைகள் தலைப்பு - ஆசிரியர் - பொருத்துதல்
7. கலைகள் - சிற்பம் - ஓவியம் - பேச்சு - திரைப்படக்கலை தொடர்பான செய்திகள்
8. தமிழின் தொன்மை - தமிழ் மொழியின் சிறப்பு, திராவிட மொழிகள் தொடர்பான செய்திகள்
9. உரைநடை - மறைமலையடிகள், பரிதிமாற்கலைஞர், ந.மு.வேங்கடசாமி நாட்டார், ரா.பி. சேதுப் பிள்ளை, திரு.வி.க., வையாபுரிப்பிள்ளை - மொழி நடை தொடர்பான செய்திகள்.
10. உ.வே.சாமிநாத ஐயர், தெ.பொ.மீனாட்சி சுந்தரனார், சி.இலக்குவனார் - தமிழ்ப்பணி தொடர்பான செய்திகள்
11. தேவநேயப்பாவாணர் - அகரமுதலி, பாவலரேறு பெருஞ் சித்திரனார், தமிழ்த்தொண்டு தொடர்பான செய்திகள்
12. ஜி.யு.போப் - வீரமாமுனிவர் தமிழ்த்தொண்டு சிறப்புத் தொடர்கள்
13. பெரியார் - அண்ணா - முத்துராமலிங்கத் தேவர் - அம்பேத்கர் - காமராசர் - சமுதாயத் தொண்டு.
14. தமிழகம் - ஊரும் பேரும், தோற்றம் மாற்றம் பற்றிய செய்திகள்
15. உலகளாவிய தமிழர்கள் சிறப்பும் - பெருமையும் - தமிழ்ப் பணியும்
16. தமிழ்மொழியில் அறிவியல் சிந்தனைகள் தொடர்பான செய்திகள்

17. தமிழ் மகளிரின் சிறப்பு - அன்னி பெசண்ட் அம்மையார், மூவலூர் ராமாமிர்தத்தம்மாள், டாக்டர்.முத்துலட்சுமி ரெட்டி. விடுதலைப் போராட்டத்தில் மகளிர் பங்கு (தில்லையாடி வள்ளியம்மை, ராணி மங்கம்மாள்)
18. தமிழர் வணிகம் - தொல்லியல் ஆய்வுகள் - கடற் பயணங்கள் - தொடர்பான செய்திகள்
19. உணவே மருந்து - நோய் தீர்க்கும் மூலிகைகள் தொடர்பான செய்திகள்
20. சமயப் பொதுமை உணர்த்திய தாயுமானவர், இராமலிங்க அடிகளார், திரு.வி. கல்யாண சுந்தரனார் தொடர்பான செய்திகள் - மேற்கோள்கள்,

SYLLABUS – GENERAL ENGLISH

S.S.L.C. Standard (Objective Type)

Grammar

PART A

1. Match the following words and Phrases given in Column A with their meanings in Column B.
2. Choose the correct 'Synonyms' for the underlined word from the options given
3. Choose the correct 'Antonyms' for the underlined word from the options given
4. Select the correct word (Prefix, Suffix)
5. Fill in the blanks with suitable Article
6. Fill in the blanks with suitable Preposition
7. Select the correct Question Tag
8. Select the correct Tense
9. Select the correct Voice
10. Fill in the blanks (Infinitive, Gerund, Participle)
11. Identify the sentence pattern of the following sentence (Subject, Verb, Object....)
Blanks with correct 'Homophones'
12. Find out the Error (Articles, Prepositions, Noun, Verb, Adjective, Adverb)
13. Comprehension
14. Select the correct sentence
15. Find out the odd words (Verb, Noun, Adjective, Adverb)
16. Select the correct Plural forms
17. Identify the sentence (Simple, Compound, Complex Sentence)
18. Identify the correct Degree.
19. Form a new word by blending the words.
20. Form compound words (Eg: Noun+Verb, Gerund+Noun)

Part-B
Literature

1. Figures of speech observed in the following Poems:

Alliteration – Allusion – Simile – Metaphor – Personification – Oxymoron – Onomatopoeia – Anaphora – Ellipsis - Rhyme Scheme - Rhyming Words – Repetition – Apostrophe

A Psalm of Life - Women's Rights - The Nation United - English words – Snake – The Man He Killed - Off to outer space tomorrow morning - Sonnet No.116 - The Solitary Reaper - Be the Best - O Captain My Captain - Laugh and Be Merry – Earth - Don't quit - The Apology - Be Glad your Nose is on your face - A sonnet for my Incomparable Mother - The Flying Wonder - To a Millionaire - The Piano – Manliness - Going for water - The cry of the Children - Migrant Bird - Shilpi.

2. Appreciation Questions from Poetry

A Psalm of Life - Women's Rights - The Nation United - English words – Snake – The Man He Killed - Off to outer space tomorrow morning – Sonnet No.116 - The Solitary Reaper - Be the Best - O Captain My Captain - Laugh and Be Merry – Earth - Don't quit - The Apology - Be Glad your Nose is on your face - A sonnet for my Incomparable Mother - The Flying Wonder - To a Millionaire - The Piano – Manliness - Going for water - The cry of the Children - Migrant Bird - Shilpi.

3. Important lines from Poems.

Where the mind is without fear - The Solitary Reaper - Going for water - A Psalm of Life - Be the Best - Sonnet No.116

4. Questions on the Biography of

Mahatma Gandhi - Jawaharlal Nehru - Subash Chandra Bose - Helen Keller
Kalpana Chawala - Dr.Salim Ali - Rani of Jhansi - Nelson Mandela –
Abraham Lincoln

5. Questions on Shakespeare's

Merchant of Venice (Act IV Court Scene) - Julius Ceasar (Act III Scene 2) -
Sonnet 116

6. Questions from Oscar Wilde's

The Model Millionaire - The Selfish Giant

7. Dr. Karl Paulnack

Music-The Hope Raiser

8. Comprehension Questions from the following Motivational Essays:

Gopala Krishna Gokhale's Speech on 25th July in Mumbai in response to The address presented to him by students- Dale Carnegie's 'The Road to success- Dr. APJ Abdul Kalam's 'Vision for the Nation'(from 'India2020') - Ruskin Bond's 'Our Local Team' - Hope Spencer's 'Keep your spirits high' - Deepa Agarwal's 'After the storm' - Brian Patten's 'You can't be that no you can't be that'

9. Comprehension Questions from the following description of Places

Ahtushi Deshpande's 'To the land of snow' - Manohar Devadoss - Yaanai Malai - Brihadeesvarar Temple

10. British English - American English

Part-C

Authors and their Literary Works

1. Match the Poems with the Poets

A psalm of Life - Be the Best - The cry of the children - The Piano - Manliness Going for water - Earth - The Apology - Be Glad your Nose is on your face - The Flying Wonder - Is Life But a Dream - Be the Best - O captain My Captain - Snake - Punishment in Kindergarten - Where the Mind is Without fear - The Man He Killed - Nine Gold Medals

2. Which Nationality the story belongs to?

The selfish Giant - The Lottery Ticket - The Last Leaf - How the Camel got its Hump - Two Friends - Refugee - The Open Window

3. Identify the Author with the short story

The selfish Giant - The Lottery Ticket - The Last Leaf - How the Camel got its Hump - Two Friends - Refugee - The Open Window - A Man who Had no Eyes - The Tears of the Desert - Sam The Piano - The face of Judas Iscariot - Swept Away - A close encounter - Caught Sneezing - The Wooden Bowl - Swami and the sum

4. Whose Auto biography / Biography is this?

5. Which Nationality the Poet belongs to ?

Robert Frost - Archibald Lampman - D.H. Lawrence - Rudyard Kipling
Kamala Das - Elizabeth Barrett Browning - Famida Y. Basheer - Thomas
Hardy - Khalil Gibran - Edgar A. Guest - Ralph Waldo Emerson - Jack
Prelutsky - F. Joanna - Stephen Vincent Benet - William Shakespeare -
William Wordsworth - H.W. Long Fellow - Annie Louisa walker -
Walt Whitman - V.K. Gokak

6. Characters, Quotes, Important Lines from the following works of Indian Authors:

Sahitya Akademi Award winner: Thakazhi Sivasankaran Pillai –
'Farmer'
Kamala Das – 1. Punishment in Kindergarten 2. My Grandmother's
House
R.K. Narayan - Swami and the sum - Rabindranath Tagore - Where the
mind is without fear - Dhan Gopal Mukherji - Kari, The Elephant - Deepa
Agarwal - After the Storm - Dr. APJ Abdul Kalam - Vision for the
Nation
Indra Anantha Krishna- The Neem Tree - Lakshmi Mukuntan- The Ant
Eater and the Dassie - Dr. Neeraja Raghavan - The Sun Beam

7. Drama Famous lines, characters, quotes from

Julius Caesar - The Merchant of Venice

8. Match the Places, Poet, Dramatist, Painter with suitable option

9. Match the following Folk Arts with the Indian State / Country

10. Match the Author with the Relevant Title/Character

11. Match the Characters with Relevant Story Title

The Selfish Giant - How the camel got its hump - The Lottery ticket - The
Last Leaf - Two friends – Refugee - Open window – Reflowering - The
Necklace Holiday

12. About the Poets

Rabindranath Tagore - Henry Wordsworth Longfellow - Anne Louisa
Walker - V K Gokak - Walt Whitman - Douglas Malloch

13. About the Dramatists

William Shakespeare - Thomas Hardy

14. Mention the Poem in which these lines occur

Granny, Granny, please comb My Hair - With a friend - To cook and Eat
- To India – My Native Land - A tiger in the Zoo - No men are foreign –
Laugh and be Merry – The Apology - The Flying Wonder

15. Various works of the following Authors –

Rabindranath Tagore – Shakespeare - William Wordsworth - H.W.
Longfellow – Anne Louisa Walker - Oscar Wilde - Pearl S. Buck

16. What is the theme observed in the Literary works?

Snake - The Mark of Vishnu - Greedy Govind - Our Local Team –
Where the mind is without fear - Keep your spirits high - Be the best –
Bat – The Piano – The Model Millionaire - The Cry of the Children –
Migrant bird – Shilpi

17. Famous Quotes – Who said this?

18. To Which period the Poets belong

William Shakespeare - Walt Whitman - William Wordsworth - H.W.
Longfellow Annie Louisa Walker - D.H. Lawrence

19. Matching the Poets and Poems

Discovery – Biking – Inclusion - Granny, Granny, please comb My
Hair – With a Friend - To cook and Eat – Bat - To India – My Native
Land - A tiger in the Zoo - No men are foreign - Laugh and be Merry –
Earth – The Apology - The Flying Wonder - Off to outer space
tomorrow morning - Be the best - Is life, but a dream - Women's
rights - The Nation united - English words – Snake – The man he
killed

20. Nature centered Literary works and Global issue Environment and Conservation

Flying with moon on their wings - Migrant bird - Will Thirst Become -
Unquenchable? - Going for Water - Swept away - Gaia tells her

Paper-II

GROUP VIII

EXECUTIVE OFFICER GRADE – IV IN HR & CE DEPARTMENT

Main Examination General Studies – S.S.L.C standard

Topics for Objective type

இந்துமதம் + சைவமும் வைணவமும்

இந்துமதம்

01. இந்துமதம் – தோற்றமும் வரலாறும்
02. வேதங்கள், ஆகமம், தோத்திரம், சாத்திரம், இதிகாசம், புராணங்கள்
03. கோட்பாடுகள் (தரிசனங்கள்)
04. இந்து மத உட்பிரிவுகள்
05. அத்தைவ விசிட்டாத்வைத, துவைத சித்தாந்தங்கள்
06. உலகத் தோற்றம்
07. கடவுள்
08. ஓம்
09. ஆன்மாக்கள்
10. குரு
11. ஆலயம்
12. ஆலய நிர்மாணம், ஆலய அமைப்பு
13. பூசை
14. ஆலய வழிபாடு
15. மந்திரம்
16. திருவிழாக்கள்
17. பண்டிகைகள்
18. தோத்திரமாலை போற்றிகள்
19. கோயிற்கலை, திருப்பணிகள் மற்றும் சிற்பங்களை பராமரித்தல்
20. கோயில் திருமேனிகள்
21. பக்தி இலக்கியம்
22. அண்மைக் கால அருளாளர்கள், இராமகிருஷ்ணபரமஹம்சர், விவேகானந்தர், பாம்பன் சுவாமிகள்

சைவம்

01. சைவமும் சிவமும்
02. தமிழும், சைவமும்
03. வழிபாடு
04. திருத்தொண்டர் புராணம் (பெரியபுராணம்)
05. சைவ குருமார்கள் (சைவ ஆச்சாரியர்கள்)
06. பன்னிரு திருமுறைகள் – அறிமுகம்
07. சைவ சித்தாந்தம்

வைணவம்

01. வைணவம்
02. ஆகமமும் நாராயணனும்
03. ஆழ்வார்களின் வரலாறு
04. இராமானுஜரும் கோட்பாடுகளும்
05. வைணவ ஆச்சாரியர்கள்
06. நாலாயிர தீவ்யப்பிரபந்தம் – அறிமுகம்
07. வைணவ உரையாசிரியர்கள்